The **USF Libraries** serve the University of South Florida, with campuses in Tampa, St. Petersburg, and Sarasota-Manatee. In 1960, USF’s founding president, John Allen, referred to the Library as “the heart of the University,” and we pride ourselves on continuing to be at the center of a highly engaged university community today.

Our collective mission is to inspire research, creativity, and learning, partnering with students and globally recognized faculty to produce meaningful, impactful research. Together, we aim to provide the freedom and resources to create a vision for the future.

**POSITION AVAILABLE: Curator, Florida Environment & Natural History Collections, Tampa campus**

**POSITION SUMMARY:**
The University of South Florida (USF) Libraries seeks a dynamic, self-motivated, and team-oriented professional to serve as Curator of the Florida Environment & Natural History (FLENH) Collections. The FLENH meta-collection includes both physical and digital collections of historical and contemporary resources documenting environmental change in and adjacent to the state of Florida. It comprises archival materials, rare books, rare maps, data sets, oral histories, and a wealth of complementary collections maintained across the USF Libraries Special Collections and made available through the collection’s website.

Under the direction of the Director, Special Collections, the successful candidate will be responsible for coordinating, enhancing, growing, and sustaining the FLENH through research and publication, embedded curricula, exhibitions, and the application of innovative technologies. An energetic and enthusiastic professional with experience acquiring, using, and/or promoting scientific research collections will lead this strategic collecting area by collaborating with and supervising personnel on the Tampa campus and collaborating with key faculty and librarians across the Tampa, St. Petersburg, and Sarasota-Manatee campuses. Candidates who are invested in the success of all communities developing and using special collections resources devoted to Florida’s environment are actively sought. This is a 12-month, non-tenure track, library faculty position.

Responsibilities include, but are not limited to:

- Plan, direct, manage, and set strategic priorities and goals for the acquisition, organization, display, digitization, preservation, promotion, and use of the FLENH collection in alignment with the USF Libraries’ Strategic Directions.
- Work collaboratively to identify and engage both individual and institutional donors of materials. Identify sources of external funding and direct the maintenance and expenditure of endowment accounts and/or collection budgets.
- Direct staff, volunteers, student assistants, and/or interns engaged in the organization, description, and preservation of materials in the collection.
- Work collaboratively across units and departments to enhance and expand access to FLENH resources, including preparation of promotional materials.
- Establish processes for prioritizing, ingesting, reviewing, and making available scientific data sets from both existing and new collections.
- Work with the Metadata Team to determine appropriate schema for relevant metadata and provide item and collection descriptions.
- Establish an inclusive vision for the FLENH by fostering diverse and culturally rich collections.
- Contextualize and facilitate use of existing and new collections to support research and instruction using FLENH resources in the sciences and humanities.
- Grow and advance the Libraries' Florida Environment & Natural History Portal.
- Continuously assess the FLENH program and report on activities relative to the collection, including budget and impact measures.
- Communicate with external institutions/organizations such as libraries, vendors/dealers, or collectors to address their requests related to the collection(s).
- Maintain an active program of professional development, scholarship, and service in areas of relevant expertise. Engage in research and peer-reviewed publications as required for promotion.

Minimum Qualifications:
- PhD in a relevant field, such as Conservation Biology, Environmental Sciences, Geosciences, or Marine Science; OR a Master’s degree from an ALA accredited program in Library and/or information science with an undergraduate degree or considerable experience serving a relevant discipline.
- Two years of librarian, curatorial, research, or academic experience with responsibility for at least one of the following: acquiring, maintaining, or facilitating access to research collections and materials; lecturing.
- Demonstrated ability to oversee and coordinate projects and personnel in a collaborative team environment.
- Evidence of professional growth through publication, association activities, and/or other contributions to the field.

Preferred Qualifications:
- Strong commitment to interdisciplinary education, research, and outreach.
- Demonstrated record of innovation in developing, implementing, or promoting library collections and services.
- Substantial experience creating, analyzing, or using scientific data sets.
- Experience designing physical or online displays and exhibits.
- Experience with physical and digital archives or special collections.
- Ability to build and maintain a positive workplace culture, fostering and contributing to an environment of diversity, inclusion, and accessibility.
- Excellent oral, written, and interpersonal communication skills.

Applications must be submitted through the Careers@USF website, Job ID 29177, and include a cover letter and CV. Please go to www.lib.usf.edu/employment for more information. We are open to all levels of excellence. USF is an equal opportunity, equal access academic institution that embraces diversity in the workplace.
UNIVERSITY OF SOUTH FLORIDA

The University of South Florida is one of Florida’s three preeminent state research universities and is America’s fastest-rising university (U.S. News & World Report, 2021). Founded in 1956, USF is a relatively young university with rich traditions and opportunities for students, academic excellence, groundbreaking and innovative research, and service to our communities.

USF has earned widespread national recognition for its success in graduating underrepresented minority and limited-income students, at rates equal to or higher than national averages. USF is strongly committed to a culture of equity and inclusion across the institution. These and other core values are captured in the university’s five Principles of Community:

EXCELLENCE WITH EQUITY We affirm the value of excellence. Our essential pursuit of truth and wisdom depends upon fairness and equity. We recognize that individual and collective excellence entails a responsibility to ensure that every member of our community has the opportunity to succeed.

DIVERSITY WITH INCLUSION We affirm the value of diversity, individual dignity, equity, and our common humanity. Diversity of lived experiences, thought, and values enriches our lives and our whole university community. We seek the intentional inclusion of the broadest possible range of these perspectives essential to a university with local, state, national, and global impact.

FREEDOM WITH RESPONSIBILITY We affirm the value of academic freedom and the inherent value of people's right to express themselves respectfully, freely, safely, and with civility. We reject the demeaning acts of bullying, violence, prejudice, and discrimination as they undermine the community we aspire to be.

DIALOGUE WITH RESPECT We affirm the value of evidence and seek perspectives to foster productive communication, dialogue, and constructive disagreement. We listen respectfully and reject language that demeans any member of the community. We embrace differences by learning through open debate in a spirit of curiosity.

TRANSPARENCY WITH ACCOUNTABILITY We affirm the value of a clear and transparent working and learning environment that promotes honesty, fairness, and trust. We commit our time, talents, and resources to building a culture of caring that promotes the integrity of our relationships and the sustainable well-being of the entire community. We are personally responsible, across every level, for treating each other with respect, candor, and accountability.

RANKED #46 AMONG PUBLIC INSTITUTIONS IN U.S. NEWS & WORLD REPORT (2021)

USF employs more than 16,000 researchers, faculty, staff, and administration

Serves over 50,000 students

Ranked among the TOP TEN institutions in the nation for Top Producer of Fulbright Scholars (The Chronicle of Higher Education)

#15 worldwide for granted U.S. patents among all universities (Intellectual Property Owners Association/NMI, 2020)

TOP 60 COOLEST SCHOOLS for sustainability among public institutions (Sierra Club, 2020)

#8 among all U.S. universities for Best Universities for Reducing Inequalities (Times Higher Education, 2020)

USF’s innovation and economic development efforts generate more than $582 MILLION in statewide impact each year

USF IS ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS (SACS)
The University of South Florida is located in the Tampa Bay area with campuses in Tampa, St. Petersburg, and Sarasota-Manatee. Situated along Florida’s gulf coast, the Tampa Bay area is celebrated for sunshine, mild winters, world-renowned beaches, miles of beautiful bay views, and a diverse food scene.

In addition to over 165 parks and beaches, Tampa Bay is home to several museums, theme parks, attractions, and music, art, and cultural festivals, including Busch Gardens, Zoo Tampa at Lowry Park, the Florida Aquarium, the Dali Museum, and the John and Mable Ringling Museum of Art. Sports fans cheer for hometown favorites including the three-time Stanley Cup champions the Tampa Bay Lightning (NHL), two-time Super Bowl champions the Tampa Bay Buccaneers (NFL), the Tampa Bay Rays (MLB), and of course our beloved USF Bulls!

Our rich culture is thanks to our diverse communities, particularly our thriving Hispanic population both in the city and at USF. With deep Cuban roots, Tampa is nicknamed, “Cigar City,” as it was once the cigar capital of the world (our Cuban sandwich is pretty famous, too). The Tampa International Airport has ranked best of U.S. airports, and was most recently named in the top 3 by Condé Nast.

Tampa Bay has a vibrant economy, no state income tax, and is 8% below the national average for cost of living. It is home to some of the best healthcare facilities in the U.S., including H. Lee Moffitt Cancer Center and Research Institute (located on the USF Tampa campus) and three hospitals ranked as “America’s Best Hospitals” by U.S. News and World Report.

We welcome you and your family to call Tampa Bay home.