

From: Chavez, Todd <tchavez@usf.edu>

Date: Tuesday, November 3, 2020 at 9:40 AM

To: LIB All Libraries Faculty <usflibraries-faculty@usf.edu>, LIB All Libraries Administration Employees <usflibraries-administrationemployees@usf.edu>, LIB All Libraries Staff Employees <usflibraries-staffemployees@usf.edu>

Cc: Bland, Rose <rbland@usf.edu>, Schneider, Jenifer Jasinski <jschneid@usf.edu>

Subject: USF Libraries' Strategic Budget Reduction

Colleagues,

To effectively manage this unprecedented budget reduction, it will be essential that everyone has **accurate and consistent** information that can be shared with members of the University community. To that end, we have prepared tools to help you:

- an email (see below, highlighted at the end of this email) that can be shared with colleagues as needed;
- a slide deck (attached) that can be used for presentations to faculty;
- a brief handout (attached) that provides an overview of the issues; and
- a comprehensive website (see link below) containing a wealth of information concerning the reduction and its impact on our collections.

Our goal is to be transparent, accurate, and consistent in all communications to all parties. Although we anticipate that librarians will use this communications packet more frequently in the course of their assigned duties, we have elected to send this email to all employees of the USF Libraries to keep everyone equally informed and capable of sharing accurate information if asked.

In the coming weeks, our Collection Advisory Group (Jason Boczar, Emily Mann, Audrey Powers, and LeEtta Schmidt) will produce a “USF Libraries Compact with the Faculty” – a document that clearly enumerates our unwavering commitment to USF faculty to serve their information resource needs by all means available to us. Once that document is available, it will be distributed to everyone and posted on our “Revisioning Collection Management” website at:

<https://lib.usf.edu/collections-and-discovery/revisioning/>

Please help ensure that the USF Libraries successfully navigate this challenge!

Todd

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Respect science, respect nature, respect each other.

----START EXEMPLAR EMAIL TO SHARE AS NEEDED----

As part of the University's strategic budget reduction process, the USF Libraries – Tampa campus is tasked with reducing recurring spending by \$2,033,500, or 15.3 percent of the E&G base budget.

To meet the requirements of the reduction, it was necessary to 1) surrender vacant and soon to be vacant positions; 2) suspend or modify five service programs; 3) reduce operational expenditures; and 4) cancel memberships.

However, because the majority of the base budget is tied to collections, the impact must largely accrue to our collections budget, primarily recurring subscriptions. To meet the reduction targets, we must:

- aggressively modify our seven “Big Deals” – the large subscription bundles that include Elsevier, Taylor & Francis, Springer/Nature, Wiley, Oxford, Cambridge, and Sage;
- reevaluate prior “luxuries” such as maintaining subscriptions to both Web of Science and Scopus;
- target low use/high cost content even if they are research intensive; and
- consider cancellations of anything on the margins of our institutional mission.

It is going to be very difficult to balance our desire to do no harm and to meet these targets, but we believe that we can manage by employing an equally aggressive service plan that **preserves our unwavering commitment to meeting USF faculty information needs by any means available.**

For comprehensive information concerning the reduction's impact on library collections and services, please visit our "Revisioning Collection Management" website at:

<https://lib.usf.edu/collections-and-discovery/revisioning/>

----END EXMPLAR EMAIL----