



USF LIBRARIES – ST. PETERSBURG CAMPUS

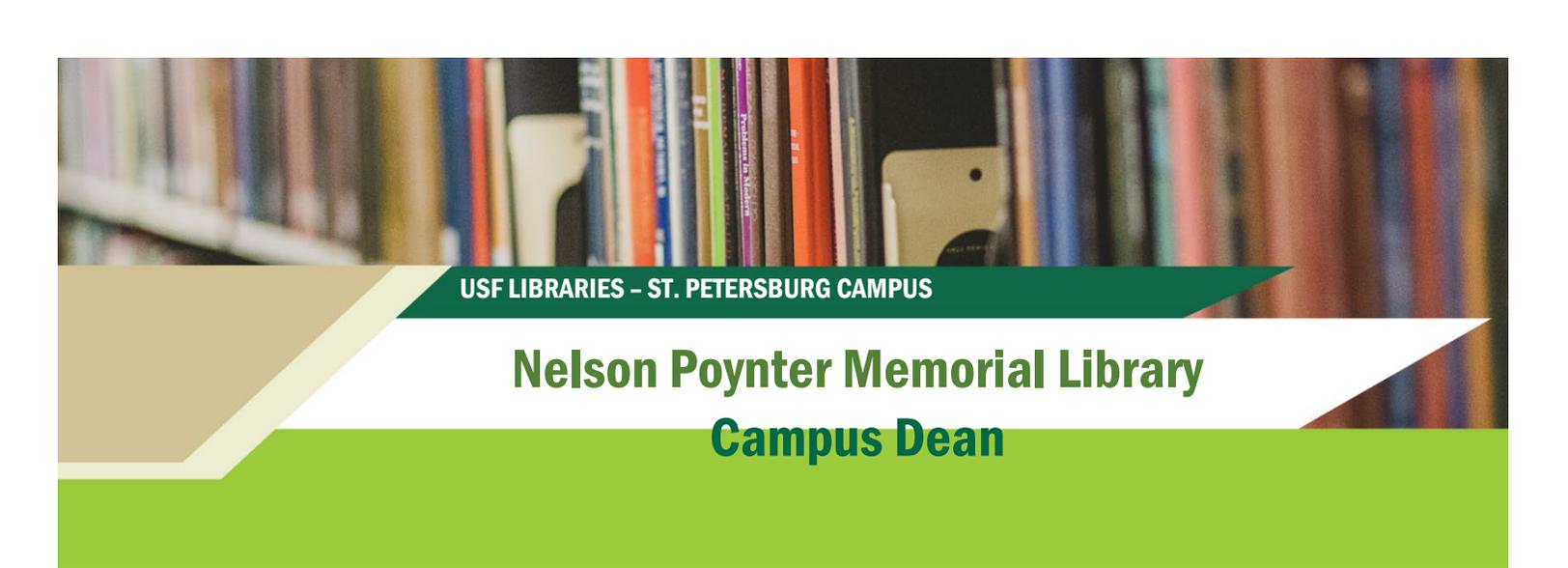
**Nelson Poynter Memorial Library**  
**Campus Dean**



UNIVERSITY of  
**SOUTH FLORIDA**

**Libraries**

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USF LIBRARIES – ST. PETERSBURG CAMPUS

## Nelson Poynter Memorial Library Campus Dean

The **USF Libraries** serve the University of South Florida, with campuses in Tampa, St. Petersburg, and Sarasota-Manatee. In 1960, USF's founding president, John Allen, referred to the Library as “the heart of the University,” and we pride ourselves on continuing to be at the center of a highly engaged university community today.

Our collective mission is to inspire research, creativity, and learning, partnering with students and globally recognized faculty to produce meaningful, impactful research. Together, we aim to provide the freedom and resources to create a vision for the future.

### **POSITION AVAILABLE Nelson Poynter Memorial Library Campus Dean, St. Petersburg campus**

#### **POSITION SUMMARY:**

The University of South Florida seeks candidates for the position of Campus Dean, Nelson Poynter Memorial Library (NPML) at the University of South Florida, St. Petersburg campus. The campus Dean is responsible for providing the overall vision and strategic direction guiding the work of the NPML to support and advance teaching, learning, and scholarship. The Campus Dean must bring an awareness of current and emerging trends regarding the role of the campus library in higher education; engage and collaborate with diverse groups on campus, throughout the university, and across the City of St. Petersburg and Pinellas County, FL; and bring a strong commitment to service excellence. The Campus Dean, as an inclusive and accessible manager, supports the ongoing professional development of the NPML faculty and staff, sets clear goals, manages performance, fosters a culture of accountability, and shapes a positive workplace environment. The successful candidate will actively foster an equitable and inclusive workplace and work effectively with a diverse community. Working in a complex environment with competing demands, the Campus Dean models flexibility, adaptability, and effective collaboration and advocacy of the St. Petersburg campus and community. In addition, the Campus Dean manages the fiscal and physical resources of the NPML. The Campus Dean reports to both the Regional Vice Chancellor of the University of South Florida, St. Petersburg campus and the University of South Florida Dean of Libraries, Tampa campus.

Responsibilities include, but are not limited to:

- Leads, manages, and supports (directly or indirectly) a talented team of NPML faculty, staff, professional staff, and temporary employees to enhance and prioritize library user experiences, by incorporating best practices and technological advances.
- Engages in strategic planning, program development, assessment, and accreditation processes for the NPML.
- Provides academic leadership and mentoring for professional development of library faculty and staff, including faculty research activity required for promotion.
- Leads outreach to both campus and the broader community for NPML services, programs, and campus engagement.
- Interprets USF relevant policies, procedures, rules, and regulations to NPML faculty and staff.
- Works collaboratively with deans, directors, and faculty of the three USF campuses, as needed.
- Accelerates institutional commitment toward inclusion, diversity, equity, and access.
- Provides oversight of the Student Technology Center and classroom technology services and ID Center on the St. Petersburg campus.
- Engages in research, publication, and service to the University and profession.
- Engages in fundraising activities for library holdings and services.
- Provides overall fiscal responsibility for planning and executing of the NPML budget, including education and general funds, library materials allocation, auxiliary enterprises, and endowment funds.
- Strategizes, advocates, and facilitates NPML's distinctive identity within the USF Libraries and USF St. Petersburg campus domains

Minimum Qualifications:

- Master's degree in Library Science, accredited by the American Library Association.
- Demonstrated leadership skills and a history of progressively increasing levels of managerial responsibilities within a library setting.
- Broad knowledge of library resources, activities, and innovations relevant to academic libraries and scholarly research, including an understanding of and commitment to national policies and practices.
- Demonstrated ability to collaborate effectively with staff, peers, senior administration, faculty and students, and colleagues across campuses.
- Demonstrated ability to establish strong rapport with multiple constituencies in order to effectively collaborate and build partnerships within the City of St. Petersburg and Pinellas County.

Preferred Qualifications:

- Doctorate or second Master's degree.
- Experience with multiple campuses in a university system
- Experience leading innovative programs in areas such as collections, data management, scholarly communications, special collections, digital archives, library research & instruction, faculty services, and/or change management.

Compensation and academic rank commensurate with experience.

Applications must be submitted through the Careers@USF website, Job ID 29934, and include a cover letter and CV. Please go to [www.lib.usf.edu/employment](http://www.lib.usf.edu/employment) for more information. We are open to all levels of excellence. *USF is an equal opportunity, equal access academic institution that embraces diversity in the workplace.*

*USF St. Petersburg campus is a branch campus of the University of South Florida. Situated on 52 acres of waterfront in the heart of downtown St. Petersburg, the USF St. Petersburg campus offers an intimate experience with the benefits of attending a large institution. The Nelson Poynter Memorial Library (NPML) on the USF St. Petersburg campus is a closely integrated library within the USF Libraries. NPML is an airy three-story building; natural light comes through the many south-facing windows that overlook the sparkling waters of Bayboro Harbor. NPML is staffed by 8 faculty librarians and 20 full-time professional staff.*

*The St. Petersburg campus of USF was built on the Indigenous homelands and resources of the Seminole, Miccosukee, and Tocobaga people as well as their ancestors going back over 10,000 years. We acknowledge the painful history of genocide and forced removal from their territory, and we honor and respect the many diverse Indigenous communities who continue to be connected to this land. For more information about our campus and the thriving arts and culture of St. Petersburg's diverse communities, visit <https://www.stpetersburg.usf.edu/about/index.aspx>.*

## UNIVERSITY OF SOUTH FLORIDA

The University of South Florida is one of Florida's three preeminent state research universities and is America's fastest-rising university (U.S. News & World Report, 2021). Founded in 1956, USF is a relatively young university with rich traditions and opportunities for students, academic excellence, groundbreaking and innovative research, and service to our communities.

USF has earned widespread national recognition for its success in graduating underrepresented minority and limited-income students, at rates equal to or higher than national averages. USF is strongly committed to a culture of equity and inclusion across the institution. These and other core values are captured in the university's five [Principles of Community](#):

**EXCELLENCE WITH EQUITY** We affirm the value of excellence. Our essential pursuit of truth and wisdom depends upon fairness and equity. We recognize that individual and collective excellence entails a responsibility to ensure that every member of our community has the opportunity to succeed.

**DIVERSITY WITH INCLUSION** We affirm the value of diversity, individual dignity, equity, and our common humanity. Diversity of lived experiences, thought, and values enriches our lives and

our whole university community. We seek the intentional inclusion of the broadest possible range of these perspectives essential to a university with local, state, national, and global impact.

**FREEDOM WITH RESPONSIBILITY** We affirm the value of academic freedom and the inherent value of people's right to express themselves respectfully, freely, safely, and with civility. We reject the demeaning acts of bullying, violence, prejudice, and discrimination as they undermine the community we aspire to be.

**DIALOGUE WITH RESPECT** We affirm the value of evidence and seek perspectives to foster productive communication, dialogue, and constructive disagreement. We listen respectfully and reject language that demeans any member of the community. We embrace differences by learning through open debate in a spirit of curiosity.

**TRANSPARENCY WITH ACCOUNTABILITY** We affirm the value of a clear and transparent working and learning environment that promotes honesty, fairness, and trust. We commit our time, talents, and resources to building a culture of caring that promotes the integrity of our relationships and the sustainable well-being of the entire community. We are personally responsible, across every level, for treating each other with respect, candor, and accountability.

## RANKED #46 AMONG PUBLIC INSTITUTIONS IN U.S. NEWS & WORLD REPORT (2021)

USF employs more than

**16,000**

researchers, faculty, staff, and administration

Serves over  
**50,000**  
students

**#15**

worldwide for granted  
U.S. patents among all  
universities  
(Intellectual Property Owners  
Association/NAI, 2020)

**TOP 60  
COOLEST  
SCHOOLS**

for sustainability among  
public institutions  
(Sierra Club, 2020)

**#8**

among all U.S. universities  
for Best Universities for  
Reducing Inequalities  
(Times Higher Education, 2020)

Ranked among the  
**TOP TEN**

institutions in the nation  
for Top Producer of  
Fulbright Scholars  
(The Chronicle of Higher Education)

USF's innovation and economic development  
efforts generate more than

**\$582 MILLION**

in statewide impact each year

**USF IS ACCREDITED BY THE  
SOUTHERN ASSOCIATION OF  
COLLEGES AND SCHOOLS (SACS)**

## LIFE IN TAMPA BAY



The University of South Florida is located in the Tampa Bay area with campuses in Tampa, St. Petersburg, and Sarasota-Manatee. Situated along Florida's gulf coast, the Tampa Bay area is celebrated for sunshine, mild winters, world-renowned beaches, miles of beautiful bay views, and a diverse food scene.

In addition to over 165 parks and beaches, Tampa Bay is home to several museums, theme parks, attractions, and music, art, and cultural festivals, including Busch Gardens, Zoo Tampa at Lowry Park, the Florida Aquarium, the Dali Museum, and the John and Mable Ringling Museum of Art. Sports fans cheer for hometown favorites including the three-time Stanley Cup champions the Tampa Bay Lightning (NHL), two-time Super Bowl champions the Tampa Bay Buccaneers (NFL), the Tampa Bay Rays (MLB), and of course our beloved USF Bulls!

Our rich culture is thanks to our diverse communities, particularly our thriving Hispanic population both in the city and at USF. With deep Cuban roots, Tampa is nicknamed, "Cigar City," as it was once the cigar capital of the world (our Cuban sandwich is pretty famous, too). The Tampa International Airport has ranked best of U.S. airports, and was most recently named in the top 3 by Condé Nast.

Tampa Bay has a vibrant economy, no state income tax, and is 8% below the national average for cost of living. It is home to some of the best healthcare facilities in the U.S., including H. Lee Moffitt Cancer Center and Research Institute (located on the USF Tampa campus) and three hospitals ranked as "America's Best Hospitals" by U.S. News and World Report.

We welcome you and your family to call Tampa Bay home.



### TODD CHAVEZ DEAN OF THE USF LIBRARIES

Thank you for your interest in the USF Libraries! We celebrate diversity and inclusive excellence in alignment with our Principles of Community. We believe our future success as an institution requires that we attract and retain a diverse workforce. We are proud to be an equal opportunity workplace and an affirmative action employer. All job decisions at USF are made without regard to race, color, ethnicity, religion or belief, age, disability, sexual orientation, gender identity, or any other status protected by the laws or regulations in the locations where we operate.