

Points of Contact for International Research Projects

Topic	Name	Position	Department	Phone	Email
Finding funding					
Proposal development					
Sub-awards and contracts					
Hiring/paying foreign entities					
Taxing foreign entities and VAT					
Paying institution employees abroad					
Purchasing and/or shipping equipment overseas					
Paying foreign vendors					
Leasing foreign space and/or equipment					
IT/Telecommunications					
Cash advances					
Compliance and Reporting					
Human subjects					
Animal use					
Export control					
Legal issues					
Intellectual Property (IP)					
Partnership agreements					
Visas, Immigration, and Scholars					
Travel insurance and Risk					
Traveling with students					
Sponsored travel					
Vaccinations/Medical					

**Inspired by the processes at the University of Washington and Michigan State University